
**PART II – APPLICATION FOR LICENCE/RENEWAL
OF LICENCE FOR RECRUITMENT OF CITIZENS
OF MAURITIUS FOR EMPLOYMENT ABROAD**

Name of applicant

Business registration no.

Date company registered

Office address

Permit/Lease to carry out commercial activities

Document to be submitted with the application

- (1) Copy of National Identity Card (NIC) or valid passport of the applicant
- (2) Copy of certificate of character of the directors/shareholders/promoters
- (3) Copy of Certificate of Incorporation
- (4) Copy of Business Registration Card
- (5) Copy of proof of residential address of the applicant
- (6) Copy of Building and Land Use Permit (BLUP) or lease agreement to carry out recruitment activities
- (7) Financial statement for last 3 years

Knowledge of existing applicable legislations (Yes/No*)

If yes provide details

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Experience in the field of recruitment of workers

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Evidence of financial resources

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Particulars of directors and shareholders

Name*	Address	Phone no.	Mobile no.	Fax no.	Email address
DIRECTORS					
SHAREHOLDERS					

Security will be furnished by means of** –

- (a) office cheque drawn to the account of the
Government of Mauritius

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- (b) an insurance policy by a company registered under the Insurance Act, acceptable by the Permanent Secretary, be deposited with the Accountant-General ☐
- (c) a bank guarantee issued by a bank licensed under the Banking Act, to be deposited with the Accountant-General ☐

Particulars of applicant's employees

SN	Name	NIC no.	Qualifications	Previous work experience

Have you and/or any of your promoters/directors/shareholders/employees ever been, convicted for an offence? If in the affirmative, please provide details as follows –

SN	Name of employee	Offence charged	Name of Court and Cause no./SCR no.	Sentence inflicted

I hereby declare that the foregoing particulars are true and I undertake to comply with any conditions which may be attached to the grant of a licence.

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Name of applicant

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Signature of applicant

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Date

* *Where the application is made by a company, please provide the particulars of the legal representative*

** *Please tick as appropriate*