

**REPUBLIC OF MAURITIUS**  
**Ministry of Labour, Human Resource Development and Training (Human Resource Development and Training Division)**  
**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FINANCIAL YEAR 2024-2025**

<b>Last Updated:</b>		<i>To be updated at least every six months</i>			
<b>S.No</b>	<b>Type of Procurement</b>	<b>Procurement Details</b>	<b>Cost Estimate (Rs)</b>	<b>Procurement Method to be used</b>	<b>Expected Date of launching of Bid</b>
1	Goods	Photocopy Paper A4&A3	350,000.00	Request for Sealed Quotation	October/ November 2024
2	Goods	Toilet Paper	200,000.00	Request for Sealed Quotation	September/October 2024
3	Goods	Toners	1,500,000.00	Request for Sealed Quotation	September/ October 2024
4	Goods	Office Equipment	750,000.00	Request for Sealed Quotation	September/ October 2024
5	Goods	Acquisition of IT Equip	2000,000.00	Request for Sealed Quotation	September/ October 2024
6	Goods	Office Furniture	550,000.00	Informal /Request for Sealed Quotation	November 2024
7	Goods	Printing and Stationeries / Paper Materials	4,450,000.00	Informal Quotation and Request for Sealed Quotation	September 2024
8	Goods	Cleaning Materials	125,000.00	Request for Sealed Quotation	January/February 2025
9	Goods	Office Sundries	300,000.00	Informal/Request for Sealed Quotation	January/February 2025
10	Goods	Acquisition of vehicle	1800000.00	Restricted Bidding	October/ November 2024
11	Services	Maintenance of IT Equip	800000.00	Informal Quotation	February/March 2025

12	Services	Maintenance Plant & Equip	75,000.00	Informal Quotation	November / December 2024
13	Services	Renting of Office Space in Port Louis Centre or Ebene Cyber City			September 2024

**Date: 30 August 2024**

*Note: The information given is for planning purposes and is subject to revision or cancellation. It does not constitute a final commitment to buy the goods and services until the procurement process is initiated.*